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The Brookings Institution



1775 MASSACHUSETTS AVENUE N.W. / WASHINGTON D.C. 20036 / CABLES: BROOKINST / TELEPHONE: (202) 797-6000

June 7, 1973

DTR-8860

The Honorable
William E. Colby
Central Intelligence Agency
Washington, D. C. 20505

Dear Mr. Colby:

I am writing to invite you to nominate senior officials in your organization to participate in the Institution's educational conferences during fiscal year 1974. These activities are a continuation of programs which Brookings has conducted for over fifteen years to assist government officials to discharge their responsibilities more effectively.

Several series of programs will be offered during 1974. The Conferences for Management and Program Executives offer opportunities for senior officials to strengthen their leadership abilities through intensive analysis and discussion of important issues in domestic and foreign policy. In view of the growing emphasis on expanding the responsibilities of state and local governments, these conferences will also be offered to selected state and local government executives.

The Conferences on Business in Contemporary Society are designed to increase the Federal executive's understanding of business management, operations, and the role of the corporation in American society. The Conferences for Science Executives bring together senior scientists from a wide variety of backgrounds to consider broad questions of the relationships of science and technology to public policy.

Information about each program is contained in the enclosed brochure -- including sample programs for each series, eligibility requirements and fees. Fees do not meet the entire cost of these programs and Brookings will continue to provide the necessary subsidy from its own funds.

We hope that a sizable number of your senior executives will participate in the 1974 programs. We will appreciate receiving your nominations by August 15, 1973.

Sincerely,

Kermit Gordon
President

Enclosure

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	CONFIDENTIAL	SECRET	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DDM&S	6/14	[initials]
3	Director of Training	18 June	[initials]
4	Chief, ISS		
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks:			
For appropriate action.			
Please note suspense date of 15 August '72 - [initials]			
To [initials] - You already have a similar letter, I understand.			
FOLD HERE		SENDER	
FROM: NAME, ADDRESS, PHONE NO.		DATE	
O/ES/CIA MO [redacted]		7E26 13 June 73	